

DEVELOP National Program

New Candidate Application

First Name _____ Last Name _____

Term for which applying (check one): Spring Summer Fall **20**_____

National Aeronautics and Space Administration (NASA) <i>*Note: US citizenship is required for the following NASA Center locations</i>	
Location	Code
NASA Ames Research Center - Moffett Field, CA	ARC
NASA Goddard Space Flight Center - Greenbelt, MD	GSFC
NASA Jet Propulsion Laboratory - Pasadena, CA	JPL
NASA Langley Research Center - Hampton, VA	LaRC
NASA Stennis Space Center - Stennis, Mississippi	SSC
NASA Wallops Flight Facility - Wallops Island, VA	WFF
Partner Organizations	
Great Lakes and St. Lawrence Cities Initiative – Chicago, IL	GLCI
Mobile County Health Department - Mobile, AL	MCHD
University of Alabama Birmingham/Marshall Space Flight Center - Birmingham, AL	MSFC
NASA DEVELOP GEO Project Locations	
United States – Wise, VA	WISG
Mexico – Monterrey, N.L.	MEXG

Choose a maximum of two locations from the drop down menus below, using the codes above:

First Choice: _____ Second Choice (optional): _____

Your completed application packet must include the following:

1. Completed application form
2. First letter of recommendation
3. Second letter of recommendation
4. DEVELOP essay (Instructions on pg 7)
5. Formal resume
6. Unofficial academic transcripts, including the term before the one to which you are applying.
NOTE: if selected, you will be required to submit an official transcript for verification.

All documents required to complete the application must be postmarked by the application deadline listed on the website and addressed to:

DEVELOP National Program Office
NASA Langley Research Center MS 307
Hampton, VA 23681

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Guidelines for Application

Applications must be **typed**, submitted with **original signatures**, and **not stapled**.

Please complete sections I through VII of the application thoroughly. Although providing the information requested is voluntary, failure to provide complete answers may affect the review and consideration of your application.

Letters of Recommendation

Two letters of recommendation are required: one from an academic source, the other preferably from a previous employer or mentor; if necessary, a second letter from an academic source is acceptable. Letters should focus on the applicant's:

- Ability to work effectively in a team environment
- Critical thinking skills
- Dedication/commitment to completing work
- Creativity
- Motivation for and commitment to excellence
- Professionalism
- Ability, flexibility and interest in learning new concepts and ideas
- Leadership abilities

Selection Process

The DEVELOP National Program is designed to provide selected students with an opportunity to perform meaningful research under the guidance of mentors who are accomplished professional research staff. If selected, you will not be an employee of NASA or a company, but an independent researcher working under a contract relationship.

The documents contained in **the complete application must be postmarked by the date posted on the “Apply” section of the DEVELOP website in order to be considered.** Applicants will receive an emailed confirmation that their application has been received.

If selected for an interview, applicants will be contacted to arrange an interview day and time after the application deadline. Interviews will be conducted by one or more members from the DEVELOP Program and may include mentors and students.

After the selection process is complete, each applicant will receive notification regarding the outcome of the selection decision.

Please check out our Frequently Asked Questions page for additional information or questions regarding the application process (<http://develop.larc.nasa.gov/Applyfaq.html>). You may also contact us directly if your question is not answered on the website at: NASA-DL-DEVELOP@nasa.gov or (757) 864-3761.

The following websites are fundamental to understanding DEVELOP and its goals:

DEVELOP National Program: <http://develop.larc.nasa.gov>
NASA Applied Sciences Program: <http://appliedsciences.larc.nasa.gov/>
NASA Earth Science Division: <http://nasascience.nasa.gov/earth-science>
NASA Science Mission Directorate: <http://science.hq.nasa.gov>

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Applicant Agreement

By signing below, I understand that it is my responsibility to ensure that my completed application is postmarked by the deadline as stated on the "Apply" page of the DEVELOP web site (<http://develop.larc.nasa.gov>) and received by the DEVELOP National Program Office. I understand that applications postmarked after the deadline may not be considered and that DEVELOP is not responsible for applications misplaced by the post office.

I further understand that this application is only valid for one term. If I wish to participate with the DEVELOP Program in ANY future term, I must complete and submit another DEVELOP application by the appropriate deadline.

I hereby declare the information provided by me in this application to be true and complete, and I understand that falsification of this information is grounds for refusal for selection or immediate dismissal from the program.

Please submit with an original signature.

Print Name: _____

Signature: _____ Date: _____

Certification

I understand that I must be a citizen of the United States in order to apply to one of the DEVELOP centers at a NASA location. Through the DEVELOP Program, non-citizens, including permanent residents, are not eligible for internships at NASA locations.

I further understand that as a non-US citizen, I must be currently enrolled in an accredited US school and have the proper visa permitting me to work in the US in order to be eligible for the DEVELOP Program at any of the DEVELOP Partner locations.

Your signature below signifies your acceptance of the statements above:

Signature: _____

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I. Personal Information

Prefix First Name Middle Name Last Name Suffix

Current Address:

Street City State Zip

Permanent Address: (Check here if same as current address)

Street City State Zip

Address where you wish correspondence to be sent (Drop down menu):

Phone Numbers: Cell: _____ Home: _____

Email Address: _____

Preferred Method of Contact – please select from the drop down menus in order of preference:

1. 2. 3.

II. Educational Information

Current School: _____

Cumulative GPA: _____

Most recent semester GPA: _____

Major: _____

Minor: _____

Current Level in School (drop down menu):

Expected Graduation Date: _____

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Previous School Information:

School Name:	School Name:
Level attended (Drop down menu)	Level attended (Drop down menu)
Major:	Major:
Minor:	Minor:
Dates attended:	Dates attended:
GPA:	GPA:

III. Available Hours

It is expected that fall and spring term students will commit a minimum of 10 hours per week and summer students will commit a minimum of 30 hours per week to the DEVELOP Program.

As best you can, please list what days and times you are available:

Monday	Tuesday	Wednesday	Thursday	Friday

IV. Preferred Areas of Research

Please choose which of the NASA Applied Sciences Program Application areas (<http://appliedsciences.larc.nasa.gov/ApplicationAreas.php>) below interest you the most:

<input type="checkbox"/> Agriculture	<input type="checkbox"/> Air Quality	<input type="checkbox"/> Climate
<input type="checkbox"/> Ecological Forecasting	<input type="checkbox"/> Natural Disasters	<input type="checkbox"/> Public Health
<input type="checkbox"/> Water Resources	<input type="checkbox"/> Weather	

Please explain why you chose the above area(s):

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General Interests:

Please choose all that apply.

<input type="checkbox"/>	Biology	<input type="checkbox"/>	Chemistry	<input type="checkbox"/>	Computer Science
<input type="checkbox"/>	Data Processing	<input type="checkbox"/>	Earth Sciences	<input type="checkbox"/>	Environmental Science
<input type="checkbox"/>	Geographic Information Systems (GIS)	<input type="checkbox"/>	Graphic Design	<input type="checkbox"/>	Public Policy
<input type="checkbox"/>	Remote Sensing	<input type="checkbox"/>	Other (list)		

Please explain why you are interested in these fields:

V. Additional Information

List computer software programs, experience and skills:

List scholarships, fellowships, honors, and awards, including dates received:

Please list any other accomplishments you feel are relevant.

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VI. Essay Questions

Briefly answer the following questions:

1. What are your career goals and how will an internship at DEVELOP assist you to accomplish them? (50-100 words)
2. What motivates you and how do you motivate others? (50-100 words)
3. Give a specific example of an experience (good or bad) working with a team and the results of the teamwork. (50-100 words)
4. On a separate page, describe how you will contribute to the DEVELOP National Program and how your unique combination of skills and experiences can be beneficial to your chosen area of interest. Include the areas of NASA's Applied Sciences Program that interest you the most. Please use between 500 and 1000 words. **Please include your name and the term/year for which you are applying on the top of the page.**

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VII. References

Please list three individuals who can comment on your academic abilities, past employment, and/or work ethic:

Name	Relationship	Phone Number	Email